



## FILE RETENTION CONSENT FORM

### Purpose of this Consent Form

We wish to obtain explicit consent from you to retain your personal data and other relevant information (including your CV) for a further period of **3 years** so we may send you information regarding other positions which may be of interest to you.

### Who we are

We are Global Talent 2020 Limited (company number SC657001) with registered office at 22 Stafford Street, Edinburgh, Scotland, EH3 7BD. We are a **controller** for the purposes of the General Data Protection Regulation (Regulation (EU) 2016/679).

### What will we do with any personal data which we retain?

Where you consent to us retaining your personal data, we will store such data securely and not otherwise process it unless relevant to any subsequent services to be provided by us to you (including contacting you about positions that may be of interest to you) or otherwise set out in accordance with our Privacy Notice.

### How long will we retain your personal data?

We will retain your personal data until the consent granted in the Consent Form (or any subsequent renewal of this Consent Form) either expires or is withdrawn.

### Explicit Consent

By completing, signing and returning this Consent Form, you hereby explicitly consent to Global Talent 2020 Limited retaining your personal data and other information in accordance with this Consent Form.

Please note that if you do not consent to the retention of all or some of your personal data and other information as set out in this Consent Form, we will delete or obscure your personal data at the end of our standard retention period and we may be unable to provide advice and services in future without requesting such data again.

### Withdrawing Consent

You are entitled to withdraw your consent to the retention of your personal data and other information at any time. If you wish to do so, please contact us using the following contact details:

By email: [enquiries@globaltalent2020.com](mailto:enquiries@globaltalent2020.com)

By phone: 07395 566695

If you withdraw your consent, please note that this will not affect the lawfulness of any processing based on your consent before its withdrawal.

### Your rights

You have the right to request from us access to and rectification or erasure of personal data, or restriction of processing concerning you, or to object to processing. You also have the right to data portability. If you wish to exercise any of these rights, please contact us using the contact details above.

You also have the right to complain to the Information Commissioner's Office, which regulates the processing of personal data, about how we are processing your personal data.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_ (block capitals)

Address: \_\_\_\_\_

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